

ALL SAINTS CEVA PRIMARY SCHOOL

Policy on Charging

A School Family Learning and Growing Together with Jesus Christ

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request. The school may use, where appropriate and approved, finances from the Pupil Premium fund.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company;
 - school trips abroad;
 - musical events.

3 Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. We do ask for a voluntary contribution towards education that is outside the NC requirements and towards travel expenses. However, we charge to cover the costs of board and lodging, although parents whose children receive Free School Meals are exempt from this charge. If we cannot raise sufficient funding through these voluntary /chargeable contributions, the visit may have to be cancelled, and aspect of the curriculum would have to be covered in other ways.

4 Music tuition:

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

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- 4.3 All pupils in Year 5 take part in a yearlong 'Brass Instrument' teaching project. The instruction given and the loan of a brass instrument, for the length of the program, this is usually fully funded by the school. However, if there are budget constraints then voluntary contributions may be requested from parents and the school may cancel the program if insufficient contributions are provided.

5 **Swimming**

- 5.1 The school organises swimming lessons for children in Key Stage 2 – Year 5. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we may ask for a voluntary contribution from parents to cover the cost of transport. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

6 **Sports Activities**

- 6.1 The school offers additional sports activities after school. Qualified adults, who are not members of the school staff, run and organise these sessions. The organisations that run these clubs charge for the sessions.

7 **Damage/Loss to property**

- 7.1 In cases of wilful or malicious damage to equipment or breakages, or loss of school property on loan to children the Headteacher in consultation with the Chair of Governors may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

8. **Other Parental Voluntary Contributions**

- 8.1 Occasionally the school may ask parents to make voluntary contributions towards the cost of the provision of specific resources for a school activity such as cooking or Design Technology. In these instances, when there are sufficient funds for the activity, **all** pupils regardless of contribution, will take a full part.

9 **Monitoring and review**

- 9.1 This policy is monitored by the governing body, and will be reviewed every two years or earlier if necessary.

Date: January 2015

Review date: January 2018

Appendices: Current Charges Jan 2015

Music Tuition: £64.50 3 x a year, Pupil Premium children are subsidised at least 50%
Annual Residential Year 6 £300 approx. summer 2016